



Tuckahoe Homeowners Association, Inc.  
PO Box 8338, Duck Station  
Duck, NC 27949  
Architectural Review Committee

## Application for Review — Revised 5/15/2011

All projects require notification of the Architectural Review Committee and must be approved prior to beginning any work.

### Homeowner Information:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Tuckahoe Property: \_\_\_\_\_

A refundable \$1,000 damage deposit is required for major projects and remodeling projects. The deposit is needed if large delivery trucks will be delivering supplies, if heavy construction equipment is needed or if the project exceeds \$5,000 (examples – replacing roof, replacing siding, replacing decking, fence installation, septic repair or replacement, pool or hot tub installation, any alterations to the footprint of the house, etc.) Please contact the Association Manager if you are unsure whether your project requires a deposit. The \$1,000 damage deposit is refundable. This fee is intended as a deposit against common area or neighboring area property disturbance during the course of the project described. The deposit, less any damages assessed, will be returned to the homeowner subsequent to the successful completion of the project. Please make checks out to “Tuckahoe Homeowners Association.”

**Please describe the project below. If you have plans, please submit a copy with this application**

**Please describe the exterior materials to be used and submit a sample (ex. Paint Sample)**

Contractor \_\_\_\_\_ License# \_\_\_\_\_

d.b.a (doing business as) \_\_\_\_\_

Address: \_\_\_\_\_

Telephone \_\_\_\_\_ Contact Name \_\_\_\_\_

Thank you for your application and for helping to keep Tuckahoe a beautiful community. The ARC will respond to all applications as promptly as possible, but no longer than 30 days after receipt of application.

Homeowners Signature: \_\_\_\_\_ Date: \_\_\_\_\_